

Forman, North Dakota
June 21, 2019

The Sargent County Park Board met at 8:25 a.m. at the Sargent County Courthouse with the following present: Julie Colemer, Bill Anderson, Jason Arth, Lyle Bopp and Richard Ruch. Absent were James Peterson and Jerry Waswick. Also present: Sue Seelye, Park Manager; Margie Johnson, State's Attorney Assistant; Jeanne Sexton-Brown, Sargent County Teller; and Pam Maloney, Sargent County Auditor.

Julie Colemer called the meeting to order.

Motion to approve the minutes of the May 21, 2019 meetings as presented. (Arth/Bopp, unanimous)

The financial statement showed a balance of \$115,645.52 in the Park Fund, and \$2,561.42 in the Kraft Slough Project fund. Approve financial report. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

UNFINISHED BUSINESS: The plaque for the new shelter has been affixed to the shelter and a picture provided to the Rutland Sportsman's Club. A donation has been received for \$3,500.

NEW BUSINESS: One bid was received for the 11.4 acres of hay land located on the north edge of Silver Lake Park to be hayed for 2019 only. Bid received was from Michael Willprecht for \$301.01. Motion to accept Michael Willprecht's bid of \$301.01 for the 2019 haying season. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

Discussion on an extended warrant for the John Deere 200R Loader expiring in June. It was decided not to do an extended warrant, but it was suggested that Ms. Seelye look into a Cenex warranty.

There are several changes that Ms. Seelye would like to see to the Sargent County Park District Silver Lake Park Regulations. They are listed below:

2. Remove: "Mobile campers, whether trailer type or self-propelled motor homes, are limited to 14 days at the same site, except for sites that are specifically designated as "monthly" or "seasonal", and for those sites the designated time limit of monthly or seasonal shall apply.

Add: "Rent for sites must be paid as soon as campsite occupied. "Pay Before You Stay"".

Add: "Outdoor rugs must be rolled up when camper is not occupied".

Add: "Any docks/steps placed on shoreline is open to the public; must have safety railings; and must be approved by park manager."

3. Change to: "Anything added to camper or spot must be approved by the park manager and must be removed at end of stay."
4. Remove: "Trailer campers, motor homes, tents and other equipment and personal property left unattended for more than 24 hours may, at the discretion of the Park Manager, be reported to, and taken into the custody of the Sargent County Sheriff and towed or taken to such place as the Sheriff may designate for storage of such items, at the owner's expense. The owner will be responsible for all costs incurred in such event".
6. Change: "Fire rings shall not be moved without prior approval of park **manager**" **(changed from staff)**.
8. Change: Add "shelters" to the places where fish cleaning is not allowed.
Add: "There is a fish station on north side of the lake".
11. Add: "ATV's are limited to the North and South trails and main roadways. Please refrain from driving on the grass and pathways".
12. Remove: "The placement or use of portable wading pools and swimming pools are prohibited within the Park boundaries".
Add: "Portable wading or swimming pools must be supervised and attended by an adult when in use and emptied when not in use.
15. Change to Fireworks Paragraph (previously #17)
Add: "See Park Manager for more information. Fireworks prohibited in primitive areas due to fire hazard".
16. Change to Dog Ordinance No. 2008-1 (Amended) (previously separate document)
17. Change to Horse Paragraph (previously #16)

Motion to approve the changes to the Silver Lake Park Regulations with the exception of Paragraph 2 - 3rd change should read "Any fishing piers placed on shoreline is open to the public and must have safety railings. Must be approved by Park Manager". (Arth/Bopp) Upon roll call vote, motion carried unanimously.

Bob Anderson from Tri-State Pest Control called and was wondering why he was no longer hired to spray the park. The park district has bought their own sprayer, so Ms. Seelye will contact NDSU Extension to get the right certification so she may spray the park.

Ron Stai, Seasonal Site #6 Renter, has contacted the auditor & might be breaking his lease. According to Section 7 in the Seasonal Site Renter Rules, he must give 30 days' notice & then he will be refunded on a pro-rated basis. If he contacts the auditor to break his lease, he will be refunded for July 1st through October 15th.

The Board proceeded to work on the 2020 budget. Motion to approve the 2020 budget (less the payroll figures that will be added once they have been figured. (Anderson/Arth) Upon roll call vote, motion carried unanimously. The Chinese restaurant in Havana has requested permission to have a food truck out at Silver Lake the 3rd & 4th of July. The board approved the request as long as they pay the daily camping rate.

Ms. Seelye has had numerous requests if the public may purchase some of the Silver Lake apparel worn by Park Staff. The commission agreed as long as it was on a pre-paid basis.

The push trimmer is in getting fixed.

Michael Mahrer has gotten some rocks out of the road and dumped them on the bank to prevent more erosion in certain places; smaller rocks should be also dumped on top to fill in the gaps.

Ms. Seelye also apologized for the large invoice from K & L Sandblasting for the repairs done to the fishing pier received from Tewaukon National Wildlife Refuge. She had been quoted a price of approximately \$800 2 years ago, but the bill was for 10 times that amount. Motion to pay the bill as presented, but to send a note back to K & L Sandblasting that if it looks like the work would be considerably more than what was quoted, they should call before commencing such work. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

There was discussion on the temporary help that has been hired to work with the park and road departments. Mr. Halmrast should be working 20 hours in each department each week, but if there is more of a need right now for him to be at the park, then he will have to spend more time with the road department in the coming weeks to even out the budgets.

There was one donation received in May from Tewaukon Rod and Gun Club in the amount of \$100. There was \$7,230 in camping fees collected, and \$100 in Pavilion rent collected in May 2019.

Motion to approve payment of the following bills (which include a corrected payroll amount: (Anderson/Arth) Upon roll call vote, motion carried unanimously.

78784	Southeast Water Users	Park Water	52.00
78830	Bernard Mahrer Construction	Gravel/Frost Boils	200.92
78831	CHS Dakota Plains	Chemical	91.25

78832	Dakota Septic Service	Pump/Flush Septic Tanks	1,200.00
78833	Dakota Valley Electric	Park Electricity	733.00
78834	Dickey Rural Networks	Park Phone	38.17
78835	Forman Lumber & Fireworks	Supplies	1,175.12
78836	GYM Closet	Frisbee Golf Set-up	3,829.27
78837	Hansen Lumber & Hardware	Supplies	1,080.82
78838	J & M Printing	Shelter Plaque	260.32
78839	K & L Sandblasting	Sandblast/Prime/Paint/Repair Dock	8,000.00
78840	Northern Plains Ag	Grass Seed	102.50
78841	Sue Seelye	Travel	200.68
78842	Stein's, Inc	Hand Towels	91.64
78843	Storbakken Sanitation	Garbage Pickup/Dumpster Rent	323.00
78844	Wild Rice Soil Conservation	75 trees	110.00
16483	Paula C Hansen	June Payroll	2,411.44
16484	Susan Seelye	June Payroll	4,028.27
16485	Cole R Halmrast	June Payroll	1,777.51
16487	ND State Tax Commissioner	W/H Tax	82.00
16488	Sargent County Bank	W/H Fed Tax & Social Security	1,656.43
16489	ND Child Support	W/H Child Support	479.00

Meeting adjourned at 9:46 a.m.

JULIE COLEMER - VICE-CHAIRMAN

ATTEST:

PAM MALONEY - COUNTY AUDITOR